

Job Connections Calendar January 2019

Monday	Tuesday	Wednesday	Thursday	Friday
				
		2	3	4
		Overcoming a Criminal Background Barrier 2:00 – 3:30 (SN)	Effective Applications 3:00 – 4:15 (SPF)	GCF Learn Free 10:00 – 11:00 (SN)
7	8	9	10	11
Navigating Cash Flow 10:00 – 12:00 (SN)	Motivation 2:00 – 3:30 (SN) <hr/> Interview Techniques 9:30 – 10:45 (■) <hr/> Basic Money Matters Sheldon Library 5:30 – 7:30	Job Search Strategies 2:30 – 3:45 (SN)	Job Search Strategies 3:00 – 4:15 (SPF)	Effective Applications 10:00 – 11:15 (SN)
14	15	16		
ABC's of a Winning Resume 10:00 – 11:15 (SN)	Interview Techniques 10:00 – 12:00 (SN) Overcoming a Criminal Background Barrier 2:30 – 4:00 (SPF)	GCF LearnFree 2:30 – 3:30 (SN) Interview Techniques 3:00 – 4:15 (SPF)	Overcoming a Criminal Background Barrier 9:30 – 11:00 (SN)	
21	22	23	24	25
What If 10:00 – 12:00 (SN)	Overcoming a Criminal Background Barrier 9:30 – 10:45 (■) <hr/> Basic Money Matters Bethel Library 5:30 – 7:30	ABC's of a Winning Resume 3:00 – 4:15 (SPF)	Effective Applications 3:00 – 4:15 (SN)	Motivation 10:00 – 11:30 (SN)
28	29	30	31	
Job Search Strategies 10:00 – 11:15 (SN)	Interview Techniques 2:00 – 4:00 (SN) IDA Orientation in Florence 10:00 – 11:30	Ethics, Time Management & Dependability 2:30 – 4:00 (SN)	ABC's of a Winning Resume 2:30 – 3:45 (SN)	
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 20%;"> <p>Seneca (SN) Job Connections 855 Seneca Road Eugene, OR 97401 (541) 431-3309</p> </div> <div style="width: 20%;"> <p>Springfield (SPF) Job Connections 102 30th Street Springfield, OR 97478 (458) 205-8157</p> </div> <div style="width: 20%;"> <p>Catholic (■) Community Services 1025 G Street Springfield, OR 97477 (541) 345-3628</p> </div> <div style="width: 30%; text-align: right;">  </div> </div>				

Sign up for workshops online: www.goodwill-oregon.org/jobconnections or at any Job Connections Location.

EMPLOYMENT WORKSHOPS AND CLINICS

ABC'S OF A WINNING RESUME

Increase your understanding of how your resume and cover letter are used in the job search process and make sure they target your career goals. Learn how to compose a resume that reflects your strengths and explore different resume formats.

INTERVIEW TECHNIQUES

Provides information, ideas, and tools to prepare you for a job interview. Learn what you should research and how to present yourself. Get a chance to put your interviewing skills into practice. The better prepared you are the less nervous you will be.

GCF LearnFree:

ONLINE COMPUTER TRAINING

Need to improve your typing skills or learn Microsoft Word or Excel? Come and see what GCF LearnFree has to offer in self-paced individual learning modules and online classes that you can do on your own.

Pre-registration recommended.

Limit of eight (8) participants.

EFFECTIVE APPLICATIONS

Stand out above other applicants and develop an application that will "wow" employers. In this workshop, you will learn the rules necessary for effective application completion and the resources available to easily complete it.

MOTIVATION

"A great attitude becomes a great day, month, year, and then a great life." Discover what motivates you and what shapes your attitude towards work and the world around you

NEW Class!
Ethics, Time Management & Dependability

**Introducing Ethics, Time Management & Dependability -
the second in our series of workplace
success workshops**

JOB SEARCH STRATEGIES

Is your job search stagnant? Do you need new ideas to jumpstart your finding a job?

The workshop will cover four proven methods: direct response, cold calling, networking, and stepping stone, to help you obtain the job you are looking for.

OVERCOMING A CRIMINAL

BACKGROUND BARRIER

Learn job search techniques that address your criminal background. Learn about tax credits, how to explain felony convictions on applications and in interviews, and create a statement of change.

Ethics, Time Management & Dependability

The basic concepts of acceptable workplace conduct and equality of all in the workforce, how to budget your time since it cannot be stored—you only get 24 hours in a day, and how dependability can lead to job security.

FINANCIAL WORKSHOPS

BASIC MONEY MATTERS

Savings, budget, daily money management ideas, debt strategy, and basic rules regarding money.

DEALING WITH THE DEBT MONSTER

Learn strategies to reduce debt and turn your debt into manageable expenses.

NAVIGATING CASH FLOW

Learn how to identify spending leaks and potential saving strategies as you track expenses.

WHAT IF...

Create a step by step action plan to prepare for the unexpected.

WORKSHOPS by LOCATION

SENECA JOB CONNECTIONS

Interview Techniques	Tues 1/15	Tues 1/29
Effective Applications	Fri 1/11	Thurs 1/24
ABC's of a Winning Resume	Mon 1/14	Thurs 1/31
Job Search Strategies	Wed 1/9	Mon 1/28
Overcoming a Criminal Background Barrier	Wed 1/2	Tues 1/18
Motivation	Tue 1/8	Fri 1/25
GCF LearnFree: Online Computer Training	Fri 1/4	Wed 1/16
Ethics, Time Management & Dependability	Wed 1/30	

CATHOLIC COMMUNITY SERVICES

Interview Techniques	Tues 1/8
Overcoming a Criminal Background Barrier	Tues 1/22

SPRINGFIELD JOB CONNECTIONS

Effective Applications	Thurs 1/3
Job Search Strategies	Thurs 1/10
Interview Techniques	Wed 1/16
ABC's of a Winning Resume	Wed 1/23
Overcoming a Criminal Background	Tues 1/22

FINANCIAL WORKSHOPS

Held at Seneca Job Connections

Navigating Cash Flow	Mon 1/7
What If	Mon 1/21

FINANCIAL WORKSHOPS

Held at Bethel & Sheldon Library

Basic Money Matters Sheldon Library	1/8
Basic Money Matters Bethel Library	1/22

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